



460 Raymond Rd Plymouth, MA 02360 | hannahodowd@gmail.com | (774) 271-0386
www.linkedin.com/in/hannah-o-dowd-2106b929a | <https://hannahodowd0.wixsite.com/my-site>

EXPERIENCE

Shipwreck Ice Cream <i>Shift Leader, Social Media and Website Manager</i> Sandwich, Massachusetts	August 2021 - Present
Marylou's Coffee <i>Barista / Counter Assistant</i> Sagamore, Massachusetts	May 2023 – Present
Syracuse University Student Living <i>Main Desk Assistant</i> Syracuse, New York	December 2023 – Present
Maxwell Palmer Career Center <i>Office Assistant</i> Syracuse, New York	January 2025 – Present

SKILLS

- Communication and Leadership Skills
- Public Speaking
- Writing Skills – Samples can be provided if needed
- Social Media Management – Canva, Media literacy in all basic social media platforms
- Microsoft Office
- S.I. Newhouse School required grammar, podcast and video editing skills
- Google Analytics Certified

EDUCATION

Syracuse University Syracuse, NY, September 2023- May 2027
S.I. Newhouse School of Public Communications - Major in Public Relations
Maxwell School of Public Citizenship and Affairs – Major in Policy Studies
Projected Graduation: May 2027

Cape Cod Academy

Graduated in June 2023 with the Heart Graduation Award Osterville, Massachusetts, September 2018- June 2023

AWARDS

Cape Cod Academy Merit Scholarship

- I earned the Merit Scholarship at my high school based on my academic standing and initial test scores upon entering the school.

Phanstiel Scholarship

- I was awarded admission to the Phanstiel Scholars program at Syracuse University which provides financial assistance “to Syracuse University students from middle-income backgrounds who are U.S. citizens and who have demonstrated examples of academic success and community leadership” which comes along with a set of requirements and opportunities I get to be involved with.

LEADERSHIP/ACTIVITIES

Youth Ambassador Publicity Chair, Herren Project

- Recorded podcast episodes on mental health, participated in events and attended monthly meetings to discuss topics about youth social issues.
- Calendared, created, and assisted in the posting of content on Youth social media pages.

Social Media / Communications Specialist, Substance-Free Athletics

- Oversaw social media strategy, scheduling, approving, and designing posts. Worked as a liaison between adult advisors, as well as the Herren Project

Syracuse University Women's Club Hockey E-Board

- Lead event planning, campus outreach, and team coordination, including Women in Sports Night and Senior Night.
- Facilitated partnerships with campus organizations and managed logistics for league events and National Championships.
- Vice President-elect following a championship-winning season.
- Served as Assistant Captain through the 2024-2025 season and was re-selected for 2025-2026

Syracuse University Good-Life Magazine Social Team

- Developed, created, scheduled and posted content to match this semester's volume of the of the Good-Life Magazine.